

RMK MERRILL-STEVENSON

Boat Yard Laborer Job Description

Summary

RMK Merrill-Stevens, Florida's Oldest Shipyard, is under Major Renovation requiring an **Industry Shipyard Laborer** to diagnose, troubleshoot and repair Marine AC/DC Electrical Systems. Your work must be of the highest international standards to meet Classification Society Requirements of ABS, Lloyds and the US Coast Guard.

As an Hourly Member of our Shipyard Department, you will know knowledge of parts and supplies used for maintenance and repair of commercial and pleasure boats. You will know how to operate yard equipment and on boats. Also, you will need to have the ability to read and use technical manuals, parts books and drawings.

Job Responsibilities:

- Perform boat yard duties and assist others when needed.
- Assist in timely completion of work orders and invoice submission.
- Act as secondary contact for service customers via telephone, email and in person in a manner that creates a trusting relationship thereby promoting customer retention and loyalty. Proactively explain to customers the recommended service needs for their boat with emphasis on preventative maintenance.
- Inspect stored boats. Present the inspection documentation to the Yard Foreman and Service Manager and communicate identified problems and recommended maintenance.
- Provide parts department with work order information and assist in parts ordering.
- Liaison between customer, manufacturer reps and technicians and parts department.
- Perform related duties as assigned.
- Proactively explain to customers the recommended service needs for their boat with emphasis on preventative maintenance.

Required Experience and Education:

- High School Diploma or GED
- Vocational/Technical schooling preferred but not required.
- Marine certification preferred.
- 3+ years of experience as a marine mechanical technician or marine yard team member.
- Strong working knowledge of parts and supplies used in the maintenance and repair of commercial and pleasure boats (power and sailboats) up to 135 feet.
- Experience operating marine yard equipment and boats.
- Ability to read/use technical manuals, parts books and drawings.
- Integrity and strong work ethic.
- Excellent customer service skills as well as communication skills both verbal and written.
- Ability to multi-task and remain cool under pressure.

RMK MERRILL-STEVENSON

Required Service and Interpersonal Skills:

- Maintaining flexibility and safely performing multiple duties and tasks under stressful, potentially hazardous conditions.
- Tendency to display endurance and capacity for a fast pace.
- Able to work independently at times and make sound decisions.
- Knows limitations and when to ask for help.
- The ability to stoop, crouch, pull, push, reach, hear, near vision, kneel, talk, stand, grasp and lift to 50 lbs. while working around moving machinery on a moving ship.

Attendance and Punctuality:

- Punctual to work; has good attendance; uses good judgment.
- Attends meetings when directed; follows company policies/goals.
- Understands need for adhering to set schedules and deadlines.
- Maintains 100% attendance, punching in/out within established guidelines (No Early Ins/Late Outs) and begins working on time.
- Uses Deputy Scheduling System (via app or iPad Kiosk) to punch in/out, manage schedule, request time off and communicate to manager regarding scheduling issues.
- Leaves for/returns from breaks on time. Punches out/in when leaving yard during breaks.
- Is always at assigned vessel or "on-task" except during break periods.

Communication:

- Uses correct language; speaks clearly; listens.
- Greets clients; is respectful; is courteous; has acceptable attitude.
- Expresses ideas and thoughts well verbally; exhibits good listening and comprehension.
- Speaks politely and respectfully with all members of the organization.
- Deals directly with co-workers to resolve misunderstandings; does not gossip or complain.
- Follows-up quickly and completely; keeps management informed of situations and outcomes.

*To support our Major Renovation, we are hiring
Experienced Marine Professionals in All Departments including
Marine Trades, Project Management, Shipyard Services and Facility Maintenance.*

RMK Merrill-Stevens is an Equal Opportunity Employer